WOODLANDS SCHOOL - BUSINESS SCHEDULE - GB AND COMMITTEE MEETINGS 2025 - 2026

AUTUMN 2025	MEETING	MAIN BUSINESS	NOTES
26 Sept	*Pay committee & HIP*	HIP Visit – Standards Review (am) **Governors are invited am, pay committee pm** HT Performance Management Review HIP (pm)	*TP, SP*
15 October	*Subject leader governors update*	Updates regarding action plans.	
16 October @ 6pm	*Full GB*	Governor roles for the year; GB and committees terms of reference and membership; GB meetings timetable. Headteachers Brief Report Pay policy changes from 1 Sept 2025. CP Policy review; website review; other policy reviews Pay Committee report – PM outcomes HT appraisal Finalise committees Review assessments and priorities and disadvantaged pupils	
3 October	*H&S Gov & Caretaker*	Health & Safety Walk of School	*TP / LH /KH*
		Half term week	
Date to be confirmed	All governors Training	Governor training	All Govs
15 December @ 5pm	Resources Committee	Budget monitoring report Project update Staffing Update Health and Safety Audit Walk & Feedback Finance Committee Report/budget monitoring	RW/CB
6.00	Quality of Education	Key messages linked to SDP – SEN focus	RW/LW
	Full GB	Feedback staff appraisals Heads Report update Website review Report on Autumn term progress	RW

SPRING 2025	MEETING	MAIN BUSINESS	NOTES
30th Jan	*H&S Gov & Caretaker*	Premises and Ground Inspection	*TP / LH / KH*
24th February	HIP visit	HIP Visit – spring visit (am) **Governors are invited all day** Feedback with Govs (pm)	All govs welcome
5th February @ 6 pm	Full GB	Update on Curriculum Heads Update inc pupil progress, Pupil Premium, Sports Premium, safeguarding update Budget Monitoring/forecast (**Approval of outturn forecast**) Project Planning Update Review of governor competencies matrix HT report	ED / KI RW
		Half term week	
4th March @ 3.30 pm	Subject leader / link governor meetings	Review of last year's action plans. New action plan to be shared / budget required.	
19th March 6pm	Resources	Budget monitoring **Approval of SFVS 2025 – 2026** Budget monitoring/latest forecast outturn Draft SFVS 2025-26 based on Jan forecast Pre budget review of Contracts due for renewal Funding outlook/funding statement (if available) and Scenarios for budget 2026/27 and three year financial plan Review Schedule of Delegation, Business Continuity Plan. Staffing & premises updates Project planning update School Funding and Budget outlook for Update/action on projects for Summer	RW

Summer 2026	MEETING	MAIN BUSINESS	NOTES
23rd April 5pm	**Resources**	End year/Outturn 2025 - 2026 Draft Budget for 2026 - 2027 Medium term financial plan inc funding outlook and pupil numbers Update on staffing for Sept 2026 / Staffing Structure Update on projects Fund account Review of Charging Policy	RW
21st May 6 pm	**Full GB**	HT and Committee reports **Approve budget for 2025-26** Medium term Financial Plan and Funding outlook for future years Staffing structure for Sep 2026 Reports from Cool kidz SEN report Safeguarding report CLA report Review/approval of other policies inc. Charging Policy Governors End of Year letter to parents to be discussed and approved.	RW
	Half term week		
2nd July	*HIP visit*	*Progress review with HIP (am) Govs invited*	
8th July	*H&S Gov & Caretaker*	Premises and Ground Inspection	*TP / LH / KH*
9th July 6pm	**Full GB**	Summary of end year progress: Preliminary SATs results/end year progress review; oral report from HIP progress review; pupil premium update; review curriculum and assessment policies; website review; attendance review Budget monitoring April-June Any actions required during summer eg re projects Staffing update/AOB for September	

RW Sep 25